

## FACILITY OVERVIEW FOR JANITORIAL SERVICES SUPPLEMENT TO STATEMENT OF WORK

AGENCY NAME/BUREAU		CONTACT	
DCNR - State Parks		Lisa Miller, Center Manager	
ADDRESS (To be serviced)		EMAIL	
Nolde Forest EE Center - <b>Firegate # 3 Latrine</b>		<a href="mailto:lisamill@pa.gov">lisamill@pa.gov</a>	
2910 New Holland Road		PHONE	FAX
Reading, PA 19607-9448		610-796-3699	610-796-3698
<b>Indicate the number of employees at the facility to be serviced:</b>		serves approximately 110,000 visitors per year	
PROCUREMENT ADDRESS		CONTACT	
		PHONE	FAX

AREAS TO BE SERVICED	Square Footage (Best Estimate)	Estimated Required Hours (If Known)
<b>JANITORIAL HOUSEKEEPING</b>		
<input checked="" type="checkbox"/> GENERAL ROUTINE CLEANING (EXAMPLE: Vacuum, dust, trash, etc.)	216	
<b>CARPET CARE</b>		
<input type="checkbox"/> CARPET/HOT WATER EXTRACTION/SHAMPOO		
<input type="checkbox"/> CARPET/DRY COMPOUND		
<input type="checkbox"/> CARPET/OTHER - <i>SPECIFY HERE</i>		
<b>HARD SURFACE FLOOR CARE</b>		
<input checked="" type="checkbox"/> HARD SURFACE FLOOR/CONCRETE	216	
<input type="checkbox"/> HARD SURFACE FLOOR/TILE/VINYL		
<input type="checkbox"/> HARD SURFACE FLOOR/TILE/CERAMIC		
<input type="checkbox"/> HARD SURFACE FLOOR/WOOD		
<input type="checkbox"/> HARD SURFACE FLOOR/OTHER - <i>SPECIFY HERE</i>		

AREAS TO BE SERVICED <i>cont'd</i>	NUMBER	SIZE - Sq. Inches (Best Estimate)	Estimated Required Hours (If Known)
<b>WINDOW AND GLASS CLEANING</b>			
<input type="checkbox"/> NUMBER OF FLOOR LEVELS		N/A	
<input type="checkbox"/> WINDOW AND GLASS CLEANING BY FLOOR			
<input type="checkbox"/> FLOOR 1 <i>(For multiple floors, specify on Page 2)</i>			

<b>ADDITIONAL FLOORS</b>			
WINDOW AND GLASS CLEANING BY FLOOR	NUMBER	SIZE - Sq. Inches (Best Estimate)	Estimated Required Hours (If Known)
FLOOR 2			
FLOOR 3			
FLOOR 4			
FLOOR 5			

ADDITIONAL INFORMATION	Number of Restrooms	Number of Sinks	Number of Toilets/Urinals
RESTROOMS	2		4

**Additional Comments:**

Current PO number 4300536928. Previous PO numbers: 4300381226 & 4300113691 Latrine is .7 miles from main office via gravel road, which is not maintained in winter.